

**Luxembourg**

5, rue de Hesperange  
L-1731 Luxembourg  
(+352) 40.35.47

**SCHEDULE 2018**

One day

**BUSINESS SKILLS DAYS**

Schedule : 9am-3pm - Lunch : 12-1pm

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Negotiating					25-26		21		28-29			
International Negotiating											9-10	
Telephoning				6-7		1-2	28			5-6	16-17	
Business correspondence				13-14		8-9		4		12-13	23-24	
Job Interview prep				20-21		15-16		11		19-20	30	1
Discussions and Meetings				27-28			6-7	25		26-27		14
Business reports					4-5	29-30			8		2-3	8
Presentations					11-12	22			15			7
Socializing Across Cultures					18-19		13-14		21-22			15

Prices : 1 day : 200 €\* / 2 days : 360 €\*

For participants at an intermediate/upper intermediate level who wish to improve specific communication skills with business-oriented language training. These courses target specific business-oriented focus areas such as business correspondence, presentations, negotiating and meetings, among others.

**SEMINAR Improve your communicative skills**

Schedule : 9am-3pm - Lunch : 12-1pm

	Jan	Feb	Mar	Apr	May	Jun
People and Culture			23-24			
Writing for Success			30-31		25-26	
Reducing Stress				6-7		
English for Blog Posts				13-14	11-12	
Interpersonal Effectiveness				20-21		
Essay Writing (Academic Skills)				27-28		8-9
Adapting to Cultural Challenges					4-5	
Developing Awareness					18-19	
Intercultural Communication						1-2
Preventing Misunderstandings						15-16

Prices : 1 day : 260 €\* / 2 days : 470 €\*

Take a look  
at our website  
for the full schedule

Improve your English while learning about a topic that interest you. Inlingua Seminars cover a range of engaging and relevant topics. Over the course of one or two days, you will study a topic in great detail in order to develop a fuller understanding. Our trainers provide expert intuition and interesting materials to facilitate discussion. Explore your interests with inlingua seminar.

\*excluding 3% VAT

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**SCHEDULE 2018**

One day

**English for Specific Purposes (ESP) Days**

Schedule : 9am-3pm - Lunch : 12-1pm	A2-B1							B1.2-C1				
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Finance					18-19			4				
Sales/Marketing									28-29			
Customer Care									21-22			
Medicine								8				
Nurses						1-2		15				
Kindergarten teacher						22						
Secretaries												
Engineering							13-14					15
Security Personnel												
Architecture							6-7					
Hotels & Catering				6-7					5-6			
Cooking								21				
Insurance				13-14								
Air Force								28				
Logistics				20-21					19-20			
Law				27-28							16-17	
Physiotherapy						29-30						
Tourism					4-5							
Fitness Training												
Accounting					11-12							
Pharmaceutical Industry								25				
Banking											2-3	
International Tourism								11				
Automotive Industry					25-26						9-10	
Dentistry						15-16						
Human Ressources						8-9					23-24	
Corporate Finance									12-13			
Accounting									26-27			
Technical English											30	1
Cabin Crew												7
Investments												8
ICT (Information and Communication Technology)												14

Prices : 1 day : 200 €\* / 2 days : 360 €\*

*English for Specific Purposes (ESP) focuses on developing English communication skills in a specific area, such as finance, marketing, management, law, human resources and engineering. Emphasis is given to the language and communication requirements in a particular professional field. This field specific language communication training enables participants to master relevant communication and professional skills and, in so doing, meet the needs of industry locally and internationally.*

\*excluding 3% VAT